



**Luxembourg
Urban
Garden**

Call for projects LUGA 2025 in Luxembourg City

**Make the
invisible
visible**

avec le soutien financier de



LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère de l'Agriculture,
de l'Alimentation et de la Viticulture



membre observateur



LUGA NORDSTAD
en partenariat avec



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1. Contracting authority

1.1. Name, address and contact details

Contracting authority:	LUGA a.s.b.l. Luxembourg Trade and Companies Register No.: F12354
Registered office:	1, rue de la Congrégation L-1352 Luxembourg
Represented by:	its board of directors
Postal address:	110, avenue Gaston Diderich L-1420 Luxembourg
Contact person:	Danièle Wecker
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1.2. Contracting authority type

LUGA a.s.b.l.

1.3. Main activity

Created in 2019, LUGA a.s.b.l. is a non-profit association responsible for managing the organisation of the Luxembourg Urban Garden «LUGA» exhibition.

1.4. Award of contracts on behalf of other Contracting Authorities

The Contracting Authority does not act on behalf of other Contracting Authorities / Entities.

2. Purpose of the call for projects

2.1. Description

2.1.1. Title attributed to the project by the contracting authority

Title:	LUGA – Luxembourg Urban Garden
Form:	Call for event-based cultural projects on LUGA sites in Luxembourg City
Location:	Luxembourg City

LUGA a.s.b.l, with the financial support of the City of Luxembourg and the Ministry of Agriculture, Food and Viticulture, offers artists, cultural players, environmentalists, scientists and innovators the opportunity to make unusual landscaped areas their own, to rethink urban space in such a way as to encourage the development of inter- and multidisciplinary dialogue on ecological issues. The exhibition - running from 7 May 2025 to 18 October 2025 - is designed as a time for experimentation and innovation. These six months offer a unique opportunity to test new ideas, explore innovative concepts and develop ambitious projects. This time is a veritable laboratory where participants can push creative boundaries further, exchange knowledge and contribute to the development of innovative approaches in their respective fields. In short, this extended period offers a dynamic space for research, collaboration and the realisation of avant-garde concepts.

2.1.2. LUGA Zones in Luxembourg City

The projects targeted by this call for projects are concentrated along the banks of the Alzette valley, the Pétrusse valley (from the Adolphe bridge to the Place St Ulrich), in the whole of the Municipal Park and around the Parc des 3 glands down to Pfaffenthal. In addition to the four defined geographical areas, project leaders have the option of not restricting themselves to a specific area or theme but can propose projects connecting two or more areas or themes. These projects will subsequently be referred to as “Multizone” projects.

2.2. About the LUGA exhibition in 2025

LUGA - Luxembourg Urban Garden is a national exhibition of urban gardens, landscape and artistic installations, agricultural projects and living spaces organised by LUGA a.s.b.l. with the financial support of the City of Luxembourg and the Ministry of Agriculture, Food and Viticulture. The FHL- Fédération Horticole Luxembourgeoise is an observer member of the LUGA a.s.b.l. The town of Ettelbruck is a partner of LUGA a.s.b.l.

From 7 May to 18 October 2025, the public spaces of Luxembourg City will be transformed into a huge ephemeral garden dreamt up by landscape architects, artists, and young designers from all over the world, inviting visitors to recharge their batteries, share a moment of well-being, marvel at the world around them, and become familiar with the everyday issues and environmental challenges facing the cities of tomorrow.

The LUGA event invites the public to take part in an unusual journey under the theme of “making the invisible visible” through fascinating and immersive walks. From historic sites to urban wastelands, a total of more than forty ephemeral gardens, artistic works, landscaping, agricultural installations, and temporary pavilions punctuate the huge exhibition circuit spread over five sites, including 4 in Luxembourg City and one in Ettelbruck-Nordstad.

The four zones of the LUGA exhibition in Luxembourg City:

- **Municipal Park:** A journey to share and marvel at
- **Pétrusse Valley:** A journey to inspiration and innovation
- **Alzette Valley:** A journey of interaction and exchange
- **Kirchberg:** A trail between history and modernity

For 6 months, a rich and varied schedule will bring all the installations and ephemeral gardens to life, enabling people to interact, discuss, share, and question the major themes and areas of LUGA. The proposed projects must be related to the LUGA programme and fit in with the LUGA theme.

The LUGA exhibition, the tours and all the future gardens and developments are detailed on the attached master plans. This master plan is attached for your information. The call for projects concerns the LUGA zones in Luxembourg City.

Each project can be submitted for one zone or as a Multizone project. A project leader may submit several projects for different zones, but each project must be submitted individually in relation to the corresponding zone.

The programme's themes, zones, objectives, and target audience are presented individually below.

2.3. The Objectives

The proposed projects must fit into their environment, interact with the heritage, urban gardens, landscape, and artistic installations of the LUGA exhibition and meet the objectives of the LUGA programme:

- Engage one or more of the major LUGA themes/areas with an innovative and captivating approach*.
- Conceptualise the project from an ecological perspective or link.
- Target a wide audience.
- Design the project in line with the leitmotiv of “making the invisible visible”.
- Question the place of human beings in a world faced with climate challenges.
- Examine alternative lifestyles.
- Promote social inclusion.
- Encourage a multi-disciplinary approach.
- Convey to the public a visionary approach to sustainable development.
- Focus on and activate the exhibition's gardens and installations.
- Propose projects to encourage interaction and experimentation with visitors.
- Promote the adoption of public space as a meeting place and a place for social inclusion.
- Encourage awareness-raising on ecological issues and, where appropriate, favour an educational and pedagogical approach.
- Offer residents and visitors the chance to rediscover and reclaim fallow spaces and their communities.
- Use recycled or recyclable materials and circular economy methods.

* environment, agriculture, horticulture, viticulture, food, biodiversity, urban ecology, heritage, arts, culture, well-being, sustainable development, circular economy, social inclusion, technological innovation and tourism

2.3. Analogue and upcycled aesthetics

The LUGA helps us rediscover the fascination of our analogue world. Visitors will be encouraged to help preserve the environment by enjoying the pleasures of outdoor activities and the beauty of their city's green spaces.

Project leaders are encouraged to use recycled and/or recyclable materials, operating with a thorough understanding of the limits of the world's resources and the problems associated with over-consumption.

2.4. Historical background

2.4.1. The origins of Luxembourg

In 963, Count Sigefroi, a descendant of Charlemagne, acquired a fortress on the rocky "Bock" overlooking the Alzette valley from the Abbey of Saint Maximin in Trier. According to the charter recording the transaction, a small fort of Roman origin called "Lucilinburhuc" was located there. This is where the name Luxembourg appears for the first time. Since then, town and country have shared the same name ¹.

3. The Municipal Park: A journey to share and marvel at

3.1. Period for joint implementation of projects

11.05. – 08.06.2025

3.2. Historical Background

3.2.1. The ramparts and the construction of the municipal park

Under the Treaty of London, the Luxembourg government undertook to transform the citadel into an open city, involving the redevelopment of the old military works. Under the direction of Edouard André in 1871, this work led to the creation of the Municipal park of Luxembourg. This park, designed in the English landscape style between 1871 and 1878, was laid out on the land freed up by the dismantling of the ramparts in accordance with the treaty. Although remains of the ramparts have been preserved, debates have arisen over their conservation, reflecting the tensions between urban modernisation and heritage preservation. The Municipal Park thus bears witness to Luxembourg's evolution from a medieval citadel into a modern city, while remaining an emblematic green space of the capital.

3.3. The LUGA programme

The programme aims to reveal to visitors the splendour of Edouard André's design and the many enchanting corners of the park. Visitors are invited to rediscover the magic of the park and immerse themselves into a fairytale world. They will have the opportunity to explore a wide range of cultural, historical, and recreational projects in open air, while interacting harmoniously with their natural environment.

LUGA plans to organise a series of cultural activities and events around the themes of myths, legends, and heritage, in collaboration with a number of partners.

¹ Source : <https://www.luxembourg-city.com/fr/a-propos-de-luxembourg-ville/presentation/histoire>

These activities will include storytelling and reading sessions, after-work performances such as theatre, literary readings and concerts, as well as guided tours. In addition, cultural and heritage projects will be developed in partnership with institutions and other partners.

3.4. Target Audience

All the initiatives in the LUGA exhibition are aimed at the general public.

However, each zone has its own dynamics and emphasises some specific interests. The programme at the Municipal Park targets the following audience:

- Families
- Young audiences
- Lovers of culture
- Those interested in myths and legends
- Heritage enthusiasts

3.5. The Objectives

The Municipal Park will be transformed into an imaginary space for the LUGA exhibition. The journey through the Municipal Park will focus on the themes of culture, well-being, nature and tales and legends.

The projects selected for this site must be aligned with one or more of the following objectives:

- Create a story based on the themes of the venue.
- Create a dialogue with the park's history, casemates, and environment.
- Enhance the value of interstitial and sometimes forgotten spaces by encouraging their discovery and exploration from an artistic, cultural and/or historical perspective.
- Focus on culture and its relationship with ecological issues.
- Highlight the rich heritage of the ramparts and the history of the municipal park.
- Enhance the value of green space at the heart of urban development.
- Highlight places and nooks and crannies that are often overlooked in the daily routine.
- Propose visionary, innovative, out-of-the-box projects.

4. Pétrusse Valley: A journey to inspiration and innovation

4.1. Period for joint implementation of projects

09.06. – 06.07.2025

4.2. Historical Background

4.2.1. Pétrusse Valley

The Pétrusse valley, which features in many panoramic snapshots, is a major feature of the capital's picturesque landscape. The valley is defined on the one hand by its rocks, which naturally complement the fortress, and on the other by its green character, with trees, hedges, lawns, and flowers.

The Pétrusse, a small stream canalised in the 1930s, is the centrepiece of the valley. It rises in the Dippach forest near Luxembourg City, at a place called "Aalheck". Its main tributaries are the Aalbaach and the Zéissengerbaach. The Pétrusse is 12.8 km long and flows into the Alzette near the rue St. Ulric ².

4.2.2. The ecological restoration of the Pétrusse

Following a feasibility study and consultations with the relevant authorities, the City of Luxembourg launched the project to redevelop the Pétrusse valley. It aims to manage high flood flows and take account of existing infrastructure at the bottom of the valley, while protecting private plots from flooding. The actions planned include demolishing the concrete profile of the Pétrusse, widening the flow profile by removing part of the existing wall, creating a more resistant bed, building a fish ladder and a new retaining wall. The project also includes developments in the adjacent park, including the creation of a rest area, the renewal of the play and sports areas, the integration of the existing Skatepark, the creation of terraces and balconies along the banks, and the reintroduction of fish species.

4.3. The LUGA programme

The aim of the programme is to help visitors discover the wonders of the natural world and the biodiversity of this green zone. It also aims to deepen understanding of biodiversity and local flora and fauna, encouraging a reconnection with nature through the senses. Nature conservation and species protection also play a significant role in this zone.

The LUGA will be organising workshops on the themes of biodiversity, flora and fauna and environmental protection, as well as a series of lectures, in-situ performances on these themes in the LUGA gardens, educational projects on a scientific scale and guided tours. The programme has been developed in collaboration with a number of public and private partners.

4.3.1. Target Audience

All the initiatives in the LUGA exhibition are aimed at the general public.

Each zone has its own dynamic and focuses on specific themes. The programme in the Pétrusse Valley targets the following audience:

- Families
- Young audiences
- Lovers of biodiversity, flora and fauna
- Those interested in natural and environmental science

4.3.2. The Objectives

The Pétrusse Valley will be showcased for its rich biodiversity, highlighting the fullness of flora and fauna in the urban space. The journey through the Pétrusse Valley will focus on the themes of biodiversity, flora and fauna, environmental protection, and natural science.

The projects selected for this site must be aligned with one or more of the following objectives:

- Create a story based on the themes of the venue.
- Promote biodiversity and its conservation.
- Enhance the value of interstitial and sometimes forgotten spaces by encouraging their discovery and exploration from an educational or scientific angle.
- Raise awareness of climate change.
- Enhance educational activities, particularly those based on the natural sciences.
- A dialogue with the natural and historic environment of the valley, namely the ecologically restored Pétrusse and the cliffs.
- Enhance the value of this green area as part of the urban landscape.
- Highlight places and nooks and crannies that are often overlooked in the daily routine.
- Propose visionary, innovative, out-of-the-box projects.

4.4. Alzette Valley: A journey of interaction and exchange

4.4.1. Period for joint implementation of projects

15.09. – 12.10.2025

4.4.2. Historical background

The Grund district

The Grund district is one of the oldest districts of Luxembourg City. As early as the 14th century, a hospice was mentioned to exist here, with its headquarters in the building that now houses the Natural History Museum ³.

Grund has been a UNESCO World Heritage Site since 1994, providing a living testimony to nine centuries of history, with its fortifications dismantled in 1867. Once the site of Neumünster Abbey, it now houses a cultural centre, adding to its picturesque charm and cultural vibrancy. A stroll through its cobbled streets and traditional houses is an invitation to discover its fascinating historical heritage.

The Clausen district

Clausen, a district wedged between the cliffs of the plateaus, takes its name from claustra, meaning fence, in reference to a former hermitage of the Neumünster abbey. Mansfeld Castle, built by the Count of Mansfeld in the 16th century, remains a jewel of Renaissance architecture. The district was also renowned for its breweries, dating back to the 14th century and preserved today under the name of Mousel. Clausen, with its blend of history and modernity, offers a unique experience that is both enriching and dynamic. It's a place not to be missed on a visit to Luxembourg to discover its rich heritage and the warm atmosphere that pervades its streets and squares ⁴.

³ Wikipedia: Grund

⁴ Just Arrived Luxembourg

The Pfaffenthal district

Pfaffenthal, Luxembourg's historic district, has a rich history dating back to Roman times. It was bustling with craftsmen, notably tanners, millers and brewers, attracted by the banks of the Alzette. In the 19th century, it saw the beginnings of industrialisation, becoming a major textile centre. Today, Pfaffenthal proudly preserves its past while looking to the future, offering visitors a captivating insight into the history of Luxembourg. The Pfaffenthal district is a timeless little village with a calm and peaceful atmosphere, far removed from the hustle and bustle of the old town (Ville Haute) ⁵.

4.4.3. The LUGA programme

The programme aims to show that art and culture are not confined to the walls of cultural institutions but can also interact closely with nature and green spaces. What's more, the Alzette valley offers artists the opportunity to experiment and find a platform with a public that may not instinctively frequent cultural venues. The combination of art and the garden provokes an interaction in which new forms of expression can emerge. The river, as an important link in the valley, will create an arc of tension between the element of water, man, and nature.

Social dialogue and dialogue with the environment are also emphasised in the Alzette Valley. The LUGA LAB in Odendahl Park will be a meeting place. It will serve as a forum for exchange between players in the social sector and all strata of society.

Here, LUGA will be organising workshops on the themes of art and social dialogue in collaboration with several partners, as well as a series of lectures, in-situ performances in the gardens and guided tours. In addition, artistic and social projects will be developed in partnership with institutions.

4.4.4. Target Audience

All the initiatives in the LUGA exhibition are aimed at the general public.

However, each zone has its own dynamics and emphasises some specific interests. The Alzette Valley targets the following audience:

- Landscape architecture enthusiasts
- Lovers of art and culture
- Audiences sensitive to social issues

4.4.5. The Objectives

The projects in the Alzette Valley in Luxembourg City will focus on the theme of dialogue and social interaction, while addressing the issues of art and its relationship with ecology, as well as the theme of water in all its facets.

The projects selected for this site must be aligned with one or more of the following objectives:

- Create a story based on the themes of the venue.
- Raise public awareness of the cultural, social and environmental issues surrounding water
- Encourage dialogue and social interaction
- Highlight the rich heritage of our neighbourhoods
- Promote and encourage participation by local residents
- Highlight places and nooks and crannies that are often overlooked in the daily routine.

⁵ <https://www.justarrived.lu/logement-luxembourg/quartier-habiter-luxembourg/pfaffenthal/>

- Create a link between art and urban ecology
- Enhance the value of interstitial and residual spaces along the route of the Alzette valley
- Propose visionary, innovative, out-of-the-box projects.

5. Kirchberg: A journey between history and modernity

5.1. Period for joint implementation of projects

11.08. – 07.09.2025

5.2. Historical Background

The Kirchberg district

The history of the fortress plays a central role in the identity and development of the Kirchberg district. As a foundational element, it establishes a deep link with the past, underlining the strategic importance of the region throughout the centuries. Dating back to antiquity, this history took on a new dimension after the Second World War when it was redeveloped to house the emerging European institutions. The European Court of Justice and the European Investment Bank, among others, consolidate its position as a financial and administrative centre. Today, Kirchberg embodies Luxembourg's European integration, skilfully blending historical heritage with contemporary architecture.

Dräi Eechelen Park and Fort Thüngen

The Dräi Eechelen Park and Fort Thüngen, built in 1732 to reinforce the Luxembourg fortress, were modernised in 1836 and from 1859 to 1860 under the control of the Austrian and then Prussian authorities. The park and Fort were redesigned by the famous French landscape architect Michel Desvigne. Today, Fort Thüngen is the only detached fort remaining from the old fortress, with most of its underground structures intact. Included in the UNESCO World Heritage buffer zone since 1994, they are home to the Museum of Modern Art and the 3 Eechelen Museum, in the Fort Thüngen redoubt, following a law passed in 1996. The 2003 law also allows for the development of the Circuit Vauban and certain parts of the Thüngen redoubt. It was rebuilt based on plans dating from 1836/37 ⁶.

In the vicinity: The Robert Schuman House and European thought

In 1985, the Luxembourg government acquired the house where Robert Schuman, considered to be the father of Europe, was born. Recognising its cultural importance for Luxembourg, France and Europe, the site is dedicated to the preservation of memory and scientific research, hosting the University of Luxembourg's C²DH (Luxembourg Centre for Contemporary and Digital History). The proximity of the Robert Schuman House to the influential European ideas of the Kirchberg reinforces the natural connection with this journey.

⁶ Luxembourg Ministry of the Economy. "History of the building". Museum of State History, accessed on 19/02/2024. <https://m3e.public.lu/fr/musee/historique-batiment.html>.

5.3. The LUGA programme

The integration of the journey from the Trois Glands site to Avenue Pierre Mansfeld will serve to highlight its rich history and UNESCO heritage, underlining the crucial role of the fortress and its impact on the very construction of the city's urban landscape. In addition, the idea of equality, which forms the basis of European thought, will also be explored, as the notion of Europe and the democratic community that stems from it are now more crucial than ever.

The 'Living Pyramid' installation by Hungarian-born American artist Agnes Denes, a pioneer of ecofeminism, will be accompanied by a programme of workshops and lectures. This project is being carried out in collaboration with MUDAM. In situ performances in one of LUGA's urban gardens in the Parc Trois Glands, as well as guided tours and other activities will round off the programme in Kirchberg.

5.4. Target Audience

All the initiatives in the LUGA exhibition are aimed at the general public.

However, each zone has its own dynamics and emphasises some specific interests. The programme in the journey targets the following audience:

- Lovers of history and the fortress.
- Heritage enthusiasts with an interest in ecology and ecofeminism
- Those interested in history, dialogue and the question of Europe.

5.4. The Objectives

The Kirchberg Journey will be presented in all its historical richness, highlighting the role of the fortress's heritage in the creation of the urban space. It will also be integrated with the theme of Europe's values and challenges, as well as the issues of environmental protection and preserving our natural heritage.

The projects selected for this site must be aligned with one or more of the following objectives:

- Create a story based on the themes of the venue.
- Encourage dialogue and questions about Europe.
- Highlight interstitial and sometimes neglected spaces by encourage their discovery and exploration from perspectives of history, equality, and democratic thought.
- Raise awareness of the challenges facing democracy.
- Promote educational activities, based on the history of the fortress and the history of Europe.
- A dialogue with the natural and historic environment of this journey.
- Highlight places and nooks and crannies that are often overlooked in the daily routine.
- Propose visionary, innovative, out-of-the-box projects.

6. The Multizone

6.1. Period for joint implementation of projects

11.05. - 18.10.2025

6.2. The Objectives

Multidisciplinary projects that interweave several or all LUGA's 16 themes and that do not wish to restrict their scope to a single zone have the opportunity to submit a multizone project here. This provides an opportunity for wider exploration and implementation, enabling a comprehensive and integrated approach across the LUGA. It is also possible to submit projects with an inter-zone scope. These initiatives can act as unifying links between the different zones.

The projects selected for this site must be aligned with one or more of the following objectives:

- Create a story based on the themes of the LUGA.
- Display an inter- or multi-disciplinary dimension.
- Act as a link between the different areas and themes of the LUGA.
- Act as a unifying element between the different zones of the LUGA journey.
- A dialogue with the natural and historic environment of the zones.
- Enhance the value of green spaces as part of the urban landscape of the City of Luxembourg.
- Highlight places and nooks and crannies that are often overlooked in the daily routine.
- Propose visionary, innovative, out-of-the-box projects.

6.3. Target Audience

The programme in the Trois Glands journey targets the following audience:

- The general public
- A choice of audience from previous zones

7. Guidelines

7.1. Project duration

The projects will take place between 11 May 2025 and 18 October 2025.

7.2. Location

Each submitted project corresponds to a zone/theme or to the Multizone category.

7.3. Duration

The minimum duration of a submitted project is 2 hours, while the maximum duration is 6 months. All zone-wise subsidised projects will be implemented over a common period of 4 weeks, although the duration of each individual project may exceed this period.

7.3.1. Duration of the call for projects

Projects can be submitted until 30 July 2024. Applications will be closed after this date.

Formal examination and selection by the Jury:

03.08.2024 - 01.09.2024

Deadline for additional requests and modifications:

15.09.2024

Decision of the Board of Directors of LUGA a.s.b.l.:

27.09.2024

7.4. Eligibility

Project leaders

- Private individuals
- ASBL
- Other (public institutions, schools, colleges, foundations, citizens' groups)

Projects

Types of eligible cultural projects linked to ecology and one or more of the LUGA's major themes/areas and with an event-based character:

- Cultural projects
- Environmental projects
- Scientific projects
- Educational projects
- Social projects

8. Financing

LUGA a.s.b.l. is providing funding up to 100%, with a maximum total of €160,000 per category/zone, to be distributed between at least 1 project and up to a maximum of 16 projects per category/zone.

LUGA a.s.b.l. undertakes to support the selected project(s) by providing financial support equivalent to 100% of the total eligible costs.

LUGA a.s.b.l. reserves the right to negotiate the budget proposed by the project leader.

The 100% funding will be applied to the amount of eligible costs and the project leader undertakes not to exceed the initially proposed budget. All unforeseen costs exceeding the submitted budget must be borne by the project leader.

Only eligible costs can be covered by a grant. The categories of eligible and ineligible costs are set out below.

Any revenue generated by the project will revert to the LUGA.

8.1. Eligible costs

Eligible costs are those actually incurred by the project leader and meeting the following criteria:

- They are incurred during the project.
- They are indicated in the overall estimated budget for the project.
- They are incurred in connection with the project that is the subject of the grant and are necessary for its completion.
- They can be identified and checked.

8.2. Ineligible costs

The following costs are not eligible:

- Purchase of land or buildings.
- Purchase of vehicles.
- Office rental, unless the applicant can demonstrate that the rental of additional and specific offices is necessary for the project.
- Foreign exchange losses.
- Loans to third parties.

8.3. Other sources of financing

If necessary, other sources of funding may include:

- The project leader's own resources.
- Financial or in-kind contributions from third parties.
- Sponsoring.

In the final report, the project leader must declare all its expenses, as well as the financial contribution by the non-profit association Luga and any co-financing from other sources. With regard to contributions in kind, the project leader, if it receives a grant, must declare that these contributions are in line with market prices and provide details of units, working hours and unit costs in the final financial report.

9. The Charter

Project leaders are required to comply with the charter of LUGA a.s.b.l. The charter is attached in the appendices.

10. Conditions and Constraints

10.1. Site conditions

The site where the project will take place must be restored to its original state once the project has been completed.

The project must take place in the LUGA zone allocated to the project leader, except in the case of a multizone project. The master plan is attached in the appendices.

The project leader undertakes to take responsibility for organising the disposal of waste that exceeds the usual maintenance provided by LUGA a.s.b.l., as well as the costs arising therefrom.

Project leaders are required to comply with noise and light protection regulations.

Project leaders are obliged to ensure that the trees and their roots are protected.

The project leader must act with the utmost respect for the flora and fauna of Luxembourg City.

The cliffs on the site are listed monuments and may not be touched, altered, or damaged. It is strictly forbidden to place anchors on the monument. Restriction imposed by the INPA (National Institute for Architectural Heritage).

It is compulsory to maintain a 1.5 m clearance along the cliffs.

The adjoining residential areas and public buildings and facilities are also protected areas of communal interest in terms of the 'built environment'.

Due to restrictions imposed by the INRA (National Institution for Archaeological Research), digging into the ground is strictly prohibited. Point anchors of less than 25 cm are permitted in the ground.

Any changes to ground levels are prohibited.

In the case of an installation as part of an event-based cultural project lasting longer than one month, accessibility for all audiences must be guaranteed (PRM access).

Where plants are used, the use of invasive plants is strictly prohibited (list of invasive plants available on request).

Depending on the nature of the project, certain authorisation applications need to be submitted beforehand. The project leader is responsible for compiling the application, but the LUGA can aid in clarifying requirements and submitting applications if necessary.

10.2. For zones near water

Any installation planned for more than one day requires a request to the AGE.

In zones HQ10 and HQ100, an authorisation application from the AGE is required, with restrictions. The elements must meet the following criteria:

- Does not significantly reduce the volumetric capacity.
- Is solidly anchored to the ground with no parts likely to be swept away during a flood.
- Or, failing that, is very easy to move quickly in the event of a flood warning (responsibility of the project leader).

For the extreme HQ zone, an authorisation application from the AGE is required without restriction.

Flood zones can be viewed at: https://map.geoportail.lu/theme/main?lang=fr&version=3&zoom=17&X=-683147&Y=6379674&rotation=0&layers=2118-2117-2537&opacities=1-1-1&time=----&bglayer=basemap_2015_global under the environment/flooding directive category.

Similar concerns apply to the Pétrusse. The same applies to riverside installations. Any work carried out in or near water must also be approved by the relevant authorities. Close to water, particular care is required to avoid residual pollution (input, deposit of materials/plants) likely to contaminate water.

Concrete is banned.

The use of open fires is strictly prohibited.

In Residential Zone 1: Art. 1 Residential Zone 1 [HAB-1]: Buildings and establishments which, by their nature, size, extent, volume, or appearance, would be incompatible with the safety, health, convenience and tranquillity of a residential area, or whose integration into the block or street is not guaranteed, are prohibited.

Existing buildings may only be altered provided that such alterations do not significantly increase their volume and do not have the effect of altering the character or purpose of the buildings.

The ruins of the fortress and the rocky sites surrounding them should be preserved in their original state. In their vicinity or within their direct field of view, any construction or alteration that could be detrimental to the site may be prohibited.

10.3. Organisation conditions

A large-scale project, lasting more than 10 days and/or exceeding €50,000, undertakes to organise at least two events during the proposed period.

A medium-scale project, lasting more than 5 days and/or exceeding a budget of €25,000, undertakes to organise at least one event during the proposed period.

A small-scale project, lasting less than 5 days and/or with a budget of less than €25,000, is invited to organise an event corresponding to the scale of its project.

The organisation of these events must be included in the overall project budget.

The LUGA does not take on any organisational tasks, which are entirely the responsibility of the project leader. These tasks, except for determining the timing and location, as well as the possibility of receiving assistance in the form of labour provided by a person hired by LUGA for the setup, shall be the responsibility of the project leader.

All events must be organised in consultation with the LUGA's Event Department.

10.4. Electricity / Water

If electricity is used: Cables must be protected by a shield to prevent damage and ensure safe passage.

Luga will provide electricity, if available. If a site without electricity is chosen, the project leader will cover the costs of electricity and the hire of a charging point and will be responsible for its installation.

It is forbidden to use any fuel-powered generator.

Water, if used, must be recovered, filtered, and reused.

Temporary access to fire hydrants may be permitted but cannot be maintained permanently. The charges for using the fire hydrant meter are to be borne by the project leader. To avoid any inefficiency in water use, it is essential that a recovery system is implemented in the event of heavy use.

Toilets will be made available to the project leader, if available. In the absence of such facilities on the chosen site, the project leader is required to cover the costs of hiring and managing the toilets, as well as ensuring that the facilities are kept clean.

Please note: Some additional constraints may be added throughout the design process.

11. Selection

11.1. Selection process

A selection committee will analyse the various submitted projects. This committee is made up of

Anissa Abdellatif / Emmanuel Vinchon / Françoise Lentz / Guy Thewes / Josée Hansen / Michel Polfer / Teena Lange / Vaia Tuuhia

The selection process is a continuous process.

11.2. Selection criteria

Significant consideration will be given to the following criteria:

11.2.1. Values

- A coherent and original concept
- Alignment with the objectives of the zone
- Relevance, understanding of the issues
- Taking into account sustainability criteria and the principles of the circular economy
- Pedagogy, the ability to get a message across and raise awareness
- Technical feasibility
- Precise budget assessment

11.2.2. Impact

- Innovative and creative
- Of interest to visitors to the LUGA, residents of Luxembourg and the Greater Region, and international visitors
- Promoting ecological activities
- Inspirations for alternative lifestyles
- Promoting measures against over-consumption
- Added value in terms of cultural and social cohesion and solidarity
- Long-term development

11.2.3. Feasibility and financing

- Feasibility - professionalism and quality of the project
- Financing plan - realistic timetable and budget forecasts
- Quality of presentation of the file

12. Assessment and categorisation

Category 1: Proposals approved in principle

Category 2: Promising proposals put on hold

Category 3: Rejected proposals

Category 4: projects put 'on hold'

These are proposed projects whose completion cannot be guaranteed by the sole commitment of the project leader (the presence of an intermediary partner is necessary). These projects have expressly not been rejected, as their creative and original contribution is undeniable. The project leader is encouraged to identify the missing partner himself, otherwise it is suggested that the project be put 'on hold' until a partner can be found.

13. Contract and payment terms

LUGA a.s.b.l. will enter a contract with the grant recipient, including details of the activities related to the submitted project, the grant amount, payment arrangements and reporting.

13.1. Payment terms

- A first instalment, equivalent to 50% of the approved grant, will be made once the contract has been signed.
- A second instalment, equivalent to 40% of the approved grant, will be paid once the LUGA non-profit association has submitted and approved the interim report. The date for submission of the report will be specified in the grant contract and defined individually for each project.
- A final payment, corresponding to a maximum of 10% of the approved grant, will be made at the close of the project, after all activities have been completed and the technical, financial, and statistical documents have been submitted, provided that any budgetary excess over actual expenditure is reimbursed to the LUGA.

Payments will be made exclusively by bank transfer to the bank account of the beneficiary (main project leader), who will assume full responsibility towards any partners and third parties. All invoices will be sent via the e-invoicing procedure to the myguichet.lu platform.

14. Monitoring and reports

LUGA a.s.b.l. remains at the disposal of project leaders to advise them throughout the implementation of the project, particularly with regard to management, dissemination and networking, in order to guarantee the correct implementation of the project.

14.1. Mid-journey report

The project leader must submit a mid-journey (interim) technical and financial report identifying the progress of the project. The deadline for submission and the details of the information to be provided will be defined in the grant agreement.

14.2. Final report

The project leader will submit a final report within 60 days of the project's completion. The final report should include:

- Impact of the project on the target audience
- Main activities
- Communication and dissemination activities at the local, national, regional, and international levels
- Main conclusions
- Lasting impact of the temporary project, if applicable
- A financial report, including details of project expenditure and funding.

15. Submission

Projects should be submitted by e-mail to the following address: **info@luga.lu**

For large files, please use www.wetransfer.com or a similar platform.

Projects can be submitted until **30.07.2024**.

16. Communication

The project leader undertakes to comply with the use of LUGA's graphic charter and to provide the communication material required by LUGA Asbl in the languages requested and within the deadlines set to aid in the promotion of the event.

The project leader undertakes to provide the visuals so that they can be adjusted to LUGA's graphic charter by the Communications and Marketing department. Visuals produced or approved by the LUGA communications department must not be modified. Where applicable, the project leader undertakes to notify the communications department of any new changes made and to submit a new request for validation.

17. Documents to be provided by the project leaders

- Completed Annex 1
- Completed Annex 2
- A detailed description of the project (max. 1500 words), including objectives, overall artistic concept, implementation plan, target group(s), and relevant connection to the respective themes of LUGA;
- Curriculum vitae (CV), portfolio, and cover letter;
- A detailed financing plan listing all expenses and revenues, including assistance from other public and private entities;
- A proposed project timeline;
- If applicable, a copy of the organization's bylaws;
- If applicable, a recent extract from the commercial register (RCS)
- Optional documents: presentation brochures, newsletters, dossiers or press articles, video links, etc.

18. Appendices provided by LUGA

Annex 1

Annex 2

Masterplan (with each zone clearly demarcated)

Charte LUGA

References used

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Call for projects LUGA 2025 in Luxembourg City



→ **Appendices**

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LE GOUVERNEMENT
DU GRAND-DUCHÉ DE LUXEMBOURG
Ministère de l'Agriculture,
de l'Alimentation et de la Viticulture



membre observateur



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Luxembourg Urban Garden

ANNEX 1
Registration Form to be Completed
LUGA Grant Application

This form must be completed and attached to the application file for a grant. This summary must be completed by submitting a detailed project description (to be attached to the application file).

Submission Date	
Project Title	
Name(s) of the main project leader(s)	
Legal Form (private, administration, non-profit...)	
Address/Postal Code/City	
Country	
Telephone	
Contact Email	
Website	
Name(s) of the project leader's partner(s)	
Type of Project	
Brief Description of the Project (5 lines)	

ANNEX 1

Registration Form to be Completed

LUGA Grant Application

Preferred Zone and Location for the Project	☐ Kirchberg ☐ Municipal Park ☐ Pétrusse Valley ☐ Alzette Valley ☐ Multizone Additional Information :
LUGA Objectives that your project meets - mandatory criteria (check the corresponding box(es)) The explanation must be found in the detailed project description submitted	☐ Engage one or more of the major LUGA themes/areas with an innovative and captivating approach* ☐ Conceptualise the project from an ecological perspective or link ☐ Target a wide audience ☐ Design the project in line with the leitmotiv of « making the invisible visible » ☐ Question the place of human beings in a world faced with climate challenges ☐ Examine alternative lifestyles ☐ Promote social inclusion ☐ Encourage a multi-disciplinary approach ☐ Convey to the public a visionary approach to sustainable development ☐ Focus on and activate the exhibition's gardens and installations ☐ Propose projects to encourage interaction and experimentation with visitors ☐ Promote the adoption of public space as a meeting place and a place for social inclusion ☐ Encourage awareness-raising on ecological issues and, where appropriate, favour an educational and pedagogical approach ☐ Offer residents and visitors the chance to rediscover and reclaim fallow spaces and their communities ☐ Use recycled or recyclable materials and circular economy methods *environment, agriculture, horticulture, viticulture, food, biodiversity, urban ecology, heritage, arts, culture, well-being, sustainable development, circular economy, social inclusion, technological innovation and tourism

ANNEX 1

Registration Form to be Completed

LUGA Grant Application

Project Start Date	
Project End Date	
Project Frequency during LUGA	☐ Single ☐ Repetitive, indicate frequency : ☐ Continuous ☐ Other :
LUGA Criteria that your project meets (check the corresponding boxes, a minimum of 2 criteria are required to be eligible) The explanation must be found in the detailed project description submitted	☐ Innovative and creative ☐ Of interest to visitors to the LUGA, residents of Luxembourg and the Greater Region, and international visitors ☐ Promoting ecological activities ☐ Inspirations for alternative lifestyles ☐ Promoting measures against over-consumption ☐ Added value in terms of cultural and social cohesion and solidarity ☐ Long-term development

As a reminder, in addition to this registration form, the project leader must submit :

- A description of the project of up to 1500 words. With a concrete and precise description of the project, the frequency and duration of the project, the period with start and end dates, and if applicable, a technical description, materials, organization, and financing, etc. (accompanied if possible by a visual)
- A description of the project leader (presentation or CV)
- A precise budget (Annex 2 to be completed + detailed budget): presenting all costs necessary for the implementation of the project (venue rental, external providers, etc.) as well as, if applicable, co-financing and the origin of these funds.

Signed at, on

PROJECT LEADER, here represented by
Xxx

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Luxembourg Urban Garden

ANNEX 2 LUGA Grant Budget Form

This form must be completed and attached to the application file for a grant. This summary must be accompanied by a detailed budget (to be attached to the application file) using the same structure as this document.

Budget Summary

Description	Total Amount incl. VAT	LUGA Financing Amount incl. VAT
Concept Development Costs		
Project Management Costs		
Service Fees, Honoraria* (artists, experts, consultants, translators,...)		
Rentals (1)*		
Material Costs*		
Communication Costs*		
Travel, Accommodation, and Meal Expenses		
Other Costs*		
Administrative Costs (2)		
Total Amount :		

**Attach a detailed budget for these items using the same structure as this document.*

(1) Office rentals are not eligible for LUGA co-financing unless the applicant can demonstrate that the rental of additional and specific office space is necessary for the project implementation. Other rentals are accepted.

(2) Administrative costs are considered up to a maximum of 7% of the total costs indicated.

ANNEX 2 LUGA Grant Budget Form

If applicable : Origin of Co-financing

Description	Amount incl. VAT	Detailed Explanation of the Origin
Own Funds		
Own In-kind Contribution		
Revenues Generated by the Project		
Other Means (e.g., sponsors, additional grants)		
Total Co-financing :		

Signed at, on

PROJECT LEADER, here represented by
Xxx

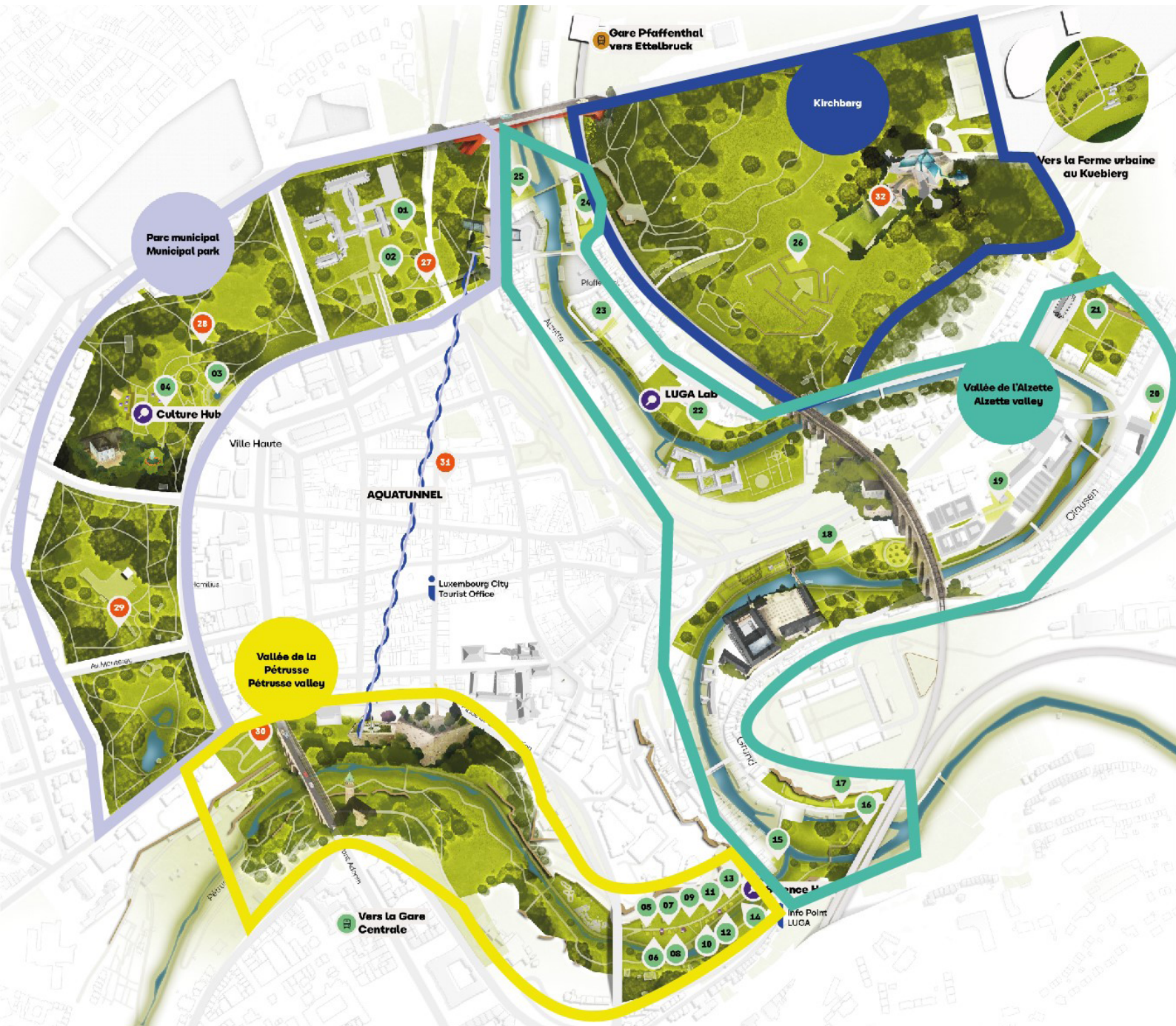
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Luxembourg Urban Garden

MASTERPLAN

With each zone clearly demarcated



avec le soutien financier de



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Eco-responsible commitments and actions charter for the LUGA 2025 exhibition

LUGA's eco-responsible charter is a commitment to be respected and signed. It aims to ensure that environmental and social concerns are integral to the organisation of LUGA exhibition as a whole. Project leaders are kindly requested to respect the guidelines of the LUGA charter.

OVERALL VIEW

1. Site developments, installations and events
2. Management of natural resources
3. Food and drinks
4. Waste management and cleaning
5. Light and noise pollution
6. Mobility
7. Marketing and communications

Eco-responsible commitments and actions charter for the LUGA 2025 exhibition

LUGA takes place in Luxembourg City and Nordstad's green and urban spaces. Project leaders must respect the charter during the LUGA exhibition from May to October 2025 and throughout all the activities undertaken beforehand (e.g. the LUGA programme 'Semer en 2023, Récolter en 2025') as well as after the exhibition. Site developments, installations, events and promotional activities must be designed in such a way as to integrate and respect the following points :

1. SITE DEVELOPMENTS, INSTALLATIONS AND EVENTS

- Luxembourg City Parks Department regulations remain in place
- Site developments cannot be maintained with phytosanitary products
- The use of peat is prohibited
- The use of FSC or PEFC certified regional and/or European wood is imperative unless the wood is recovered and is given a second life within LUGA
- Site developments and installations need to be designed with the environment in mind while modular as well as demountable structures are preferred
- The use of single-use materials is to be avoided wherever possible
- Mulching and ground cover are to be made exclusively of natural, biodegradable materials
- The use of invasive plants for interior or exterior site developments is prohibited
- Biodiversity must be protected and the natural habitats of flora and fauna must be preserved
- Events organised on LUGA territory or on developed sites must respect them and return the premises and equipment in their original condition
- Set design materials, information stands and any other equipment required for events should ideally be based on a circular economy approach
- Green Events' guidelines should be followed wherever possible

2. MANAGEMENT OF NATURAL RESOURCES (WATER/ENERGY)

- Natural resources must not be wasted
- Planted areas should preferably be watered by means of a closed water circuit or water recovery system
- The use of existing electrical circuits is to be prioritised. The use of other sources of energy is tolerated if access to the network is impossible or insufficient
- Heated parasols are not permitted
- Closed spaces can be air-conditioned above 38 degrees. Shelters and natural air-conditioning systems are preferred
- Mobile toilets must be environmentally friendly or connected to a main water supply and, where appropriate, fitted with water-saving devices
- Taps must be supplied with water-saving devices

3. FOOD AND DRINKS

- Caterers require a PAN BIO certification
- The food on offer must be seasonal, traceable and, ideally, from local crops or production within a maximum radius of 350 km
- A vegetarian and/or vegan alternative on the menu is to be expected
- Food waste is to be avoided and an alternative for unsold products is to be proposed (fair distribution)
- Food portions must be tailored according to appetite, age and size
- Free water must be available on stands if it is connected to a drinking water supply, alongside public fountains
- An alternative to sugar-sweetened soft drinks is to be provided where drinks are offered
- Food and drinks are ideally fair trade and/or organic certified by the European Union

Eco-responsible commitments and actions charter for the LUGA 2025 exhibition

4. WASTE MANAGEMENT AND CLEANING

- Reducing waste at the source is a priority
- Single-use crockery must carry a biodegradable or compostable label if hard or returnable tableware is not available (bowls, bottles, cups, cutlery, etc.)
- Biodegradable bags must replace the plastic bags prohibited on site
- Waste sorting before and behind the scenes must be guaranteed in all areas
- Cleaning and maintenance products must be environmentally and animal-friendly

5. LIGHT AND NOISE POLLUTION

- Noise and light pollution must be avoided in all site developments and green spaces of the exhibition
- Sound and light installations must respect the natural environment and preserve the fauna and flora of the site
- Energy-efficient lighting and sound systems are encouraged
- All electrical appliances/generators used on the sites must be switched off at the end of the day

6. MOBILITY

- Carpooling and sharing vehicles for deliveries and dismantling are encouraged
- Free public transport and soft mobility are strongly recommended
- Installations, site developments and events must guarantee access for people with reduced mobility where the site allows
- An ethical, socially-responsible and accountable approach to welcoming and providing access to the public is essential

7. MARKETING AND COMMUNICATION

- When communicating a LUGA partner event, the project leader is invited to download and follow LUGA's graphic guidelines
- The LUGA logo must be used on all communication materials for event partners and must be submitted to the communications department for approval
- The distribution of advertising flyers on LUGA sites must be approved by the LUGA
- Digital communication (green digital solutions) must take precedence over printed communication, the print run of which must be adjusted to actual needs
- The communication material must be designed to minimise energy consumption
- Use recycled or certified paper and environmentally-friendly inks
- Promotional or merchandising items must be sustainable
- Digital and printed communication as well as guidelines must be designed in such a way as to incorporate public accessibility standards

LUGA Asbl reserves the right to amend the LUGA Charter. Where appropriate, project leaders will be informed of any changes.

LUGA Asbl

Project leader

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